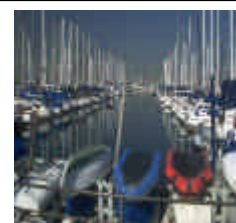




BMP Assessment Checklist for NH Marinas

Marina Name: _____
 Contact Name: _____
 Address: _____

 Phone: _____ Fax: _____ E-mail: _____



Area 1: Vessel Maintenance & Repair

- Do you:
- | | | |
|---|---|---|
| 1. Restrict maintenance activities to designated upland work areas? | Y | N |
| 2. Ensure that there are adequate absorbent materials in place when performing any type of engine maintenance and repair? | Y | N |
| 3. Send wastewater from engine parts cleaning to a POTW or Waste transporter/recycler? | Y | N |

Area 2: Hazardous Waste Management

Used Oil

- Do you:
- | | | |
|--|---|---|
| 1. Store used oil in structurally sound containers? | Y | N |
| 2. Clearly label with the words "USED OIL FOR RECYCLE?" | Y | N |
| 3. Keep containers closed and sealed except when oil is being added or removed from the container or tank? | Y | N |
| 4. Keep used oil separated from other hazardous wastes? | Y | N |
| 6. Recycle used oil? | | |
| 7. Burn used oil for recovery? | Y | N |

Used Oil Filters

- Do you:
- | | | |
|--|---|---|
| 1. Properly drain and dispose of used oil filters? | Y | N |
| 2. Recycle used oil filters with a scrap metal dealer? | Y | N |

Shop Wipes

- Do you:
- | | | |
|---|---|---|
| 1. Select cloth or other durable materials that are reusable? | Y | N |
| 2. Use a laundering service? | Y | N |

Area 3: Fueling

Do you:		
1. Install environmental controls (locks) at the pumps?	Y	N
2. Have trained staff only pump fuel?	Y	N
3. Offer spill-proof oil changes?	Y	N
4. Routinely use oil-absorbent materials at the fuel dock?	Y	N
5. Regularly inspect/repair fuel transfer equipment?	Y	N

Area 4: Vessel Cleaning

Do you:		
1. Perform boat cleaning above waterline in such a way that no pollutants reach the water?	Y	N
2. Use low phosphate, low nitrate, biodegradable cleaning agents?	Y	N
3. Do you sell low phosphate, low nitrate, biodegradable cleaning agents?	Y	N

Area 5: Sewage & Wastewater Handling

Do you:		
1. Have a well-maintained pumpout station?	Y	N
2. Have trained employees only handling pumpout?	Y	N
3. Handle and dispose of waste with care?	Y	N
4. Educate boaters about pumpout procedures?	Y	N
5. Have clean, functional restrooms available 24 hrs/day?	Y	N
6. Have a connection to the municipal sewer line?	Y	N

Area 6: Stormwater Runoff

Do you:		
1. Maintain adequate vegetative buffer strips between surface waters and upland areas?	Y	N
2. Have a registered holding tank?	Y	N
3. Do you have a connection to the municipal sewer line?	Y	N
4. Stencil storm drains?	Y	N

Area 7: Waste Containment & Disposal

Do you:		
1. Recycle empty aerosol cans with a scrap metal dealer?	Y	N
2. Use propylene glycol antifreeze instead of ethylene glycol?	Y	N
3. Store used antifreeze in structurally sound, clearly marked containers that read "Used Antifreeze For Recycle?"	Y	N
4. Keep all hazardous wastes on impervious surfaces and away from floor drains?	Y	N
5. Safely store and recycle lead-acid batteries?	Y	N
6. Safely store and recycle mercury-containing fluorescent bulbs?	Y	N

Area 8: Marina Management

Do you:		
1. Train employees to use equipment and chemicals according to established rules and regulations?	Y	N
2. Have an Environmental Health & Safety (EH&S) Plan?	Y	N
3. Have a Spill Prevention Control Countermeasure (SPCC) Plan?	Y	N
4. Keep all Material Safety Data Sheets (MSDS) in an easily accessible and localized area?	Y	N
5. Keep emergency postings near all telephones?	Y	N
6. Have eyewash stations in maintenance bays?	Y	N
7. Have fire extinguishers in maintenance bays?	Y	N
8. Post "No Smoking" signs in maintenance bays?	Y	N
9. Have spill kits nearby in case of an emergency?	Y	N

Area 9: Education

Do you:		
1. Post signs detailing Best Management Practices?	Y	N
2. Distribute environmental education materials to patrons?	Y	N
3. Host workshops to highlight/demonstrate Best Management Practices?	Y	N
4. Encourage/recognize boaters who try to prevent pollution?	Y	N
5. Publicize environmentally responsible marina actions?	Y	N

Answering "no" to any of the aforementioned questions indicates that some type of action can be taken. Invite NHPPP to visit your marina. NHPPP is a confidential, non-regulatory assistance program which is available FREE of charge to NH businesses. NHPPP can help you evaluate your waste generating processes to find ways to reduce your waste, liability, and impact on the environment. We can recommend proven, cost-effective options for regulatory compliance while reducing, reusing, and recycling wastes.

If you would like to schedule a visit, the first step is to complete and return the "BMP Self-Assessment Checklist for NH Marinas" form so we can assess your processes, existing pollution prevention activity, and waste information. The form can be mailed to:

**New Hampshire Department of Environmental Services
Pollution Prevention Program
6 Hazen Drive
Concord, NH 03301**

Or faxed to (603) 271-2456. If you'd prefer, call us at (603) 271-0878 to speak directly with technical staff about pollution prevention questions you may have or e-mail nhppp@des.state.nh.us. Remember, environmental planning makes good business sense because it is cheaper and less time consuming to anticipate potential problems, than to respond to them as they arise.